



DR. SHYAMA PRASAD MUKHERJEE UNIVERSITY, RANCHI

RANCHI – 834 008 (JHARKHAND)

UNIVERSITY DEPARTMENT OF ENGLISH

Ref. No :

Dated: 30.11.2020

NOTICE FOR DOCUMENT VERIFICATION AND REGISTRATION FORM SUBMISSION

Students of BA (English) 2020- 23!

You are instructed to submit the following documents **strictly** in the order as mentioned below:

1. Bio-Data/ Anti- Ragging Form
2. Registration Form
3. Chancellor Portal Form (both pages)
4. Admission Fee Print out Copy
5. Migration Certificate (Original)
6. CLC/ SLC Certificate & Character Certificate (both Original)
7. Matric Marksheet (Photostat)
8. Matric Degree Certificate (Photostat)
9. 12th Marksheet (Photostat)
10. Caste Certificate (Photostat)
11. Income Certificate (Photostat)
12. Sports Certificate (Photostat), only if applicable
13. Army/ NCC / PH / Miscellaneous Certificates , only if applicable

You are **INSTRUCTED** to come along with the **above certificates** in the office strictly as PER the schedule given below:

Students bearing names beginning with letters	Reporting Date (Office Timing : 10.30 am to 03.30 pm)
A	2 ND December & 3 RD December
B to J	4 TH December
K to N	5 TH December
P to R	7 TH December
S	8 TH December
P to V	9 TH December

Head